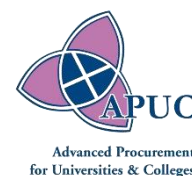


# Category Bulletin

## Professional Services



July - September 2021

Recent, New or Updated Framework Agreements	News, Events & Dates for the Diary
<p><b>The following Framework Agreements have recently been awarded / updated:</b></p> <p><b>PF1039 AP Legal Services</b> is in progress with the ITT due to be published shortly.</p> <p><b>PFB3135 NW Global Workforce Mobility Services</b> has recently been awarded with the lots identified later in this document. All Buyers Guide information is now on the Buyers Portal.</p> <p><b>SEC1005 AP Student Counselling</b> The relet process for this agreement is about to commence. If you would like to be part of the UIG please contact <a href="#">Anne Martin</a> or <a href="#">David Benstead</a></p> <p>Some Scottish Government frameworks are currently in the process of being re-let. APUC are working with Scottish Government in their development:</p> <p><b>SP-20-002 Media Services</b> – Start date 01/10/2021 <b>SP-21-001 Interpreting, Translation and Transcription Services</b> – Start date 12/11/2021 <b>Marketing Services Frameworks</b> – Start date 30/06/2022</p>	<p><b><u>Dates for the Diary</u></b></p> <p>PSGU – 19 August 2021 PSGC – 19 August 2021 Procurex Scotland – 29 September 2021</p> <p><b><u>General</u></b></p> <p>APUC category specific responsible supply chain guides can be found on the APUC Buyers Portal at the following link <a href="#">Responsible Supply Chain Guide</a></p>

### Framework Agreements – Introduction Notes

#### Routes to Market

Within the information for each Framework Agreement the available routes to market will be described. Most will provide an option to undertake a Mini Competition or a Ranked approach for supplier selection. They are defined below:

- A Mini Competition means issuing the Institutions tender documentation to ALL suppliers who have been awarded a place on the Framework Agreement.
- Ranked selection means going directly to the Supplier who is ranked number One. If this supplier is unable to undertake the work, then going to supplier number two and so on.

→ Desktop Selection means selecting suppliers based on the original tender submission scores. There are two methods – “Desktop Evaluation” and “Desktop Award”. These are quick routes to market, details of each method used are contained within the relevant Buyers Guides.

Detailed information on all Framework Agreements are located in the Buyers Guides on the APUC Buyers Portal.

### **General**

If you have any queries in relation to using the Framework Agreements, then please either get in touch with the named contact for each Framework Agreement or any member of the relevant Category team on the final page.

The Contracted Framework Agreements, those In Progress, Scheduled and in Research are listed below

## APUC Professional Services Contracted Framework Agreements

Contracted							
Commodity Reference	Description	Contract Start Date	Current End	Ext	APUC Contact	Suppliers	Guidance
FFE1013 AP	Hair & Beauty	15/02/2020	14/02/2022	24	David Benstead	College Kits Direct Ltd, Dencowear Ltd T/A Salonwear Direct, Dermalogica (UK) Limited, E A Ellison & Co Ltd, Elemis Limited, Ellisons, Eve Taylor London Ltd, Florence Roby Ltd, Freestyle Hair Co Ltd T/A Treasure House of Makeup, L'Oreal (UK) Ltd, Salon Alternatives T/A Hair & Beauty World, Salon Services, Trafalgar Ltd T/A Gear UK, Wella Company (previously known as Coty)	<p>Call Off Method: Direct Award; Ranked; Mini-Competition or Desktop Evaluation</p> <p>Lot 1 Beauty Products &amp; Kits</p> <p>Lot 2 Hair Products &amp; Kits</p> <p>Lot 3 Colour Houses</p> <p>Lot 4 Hairdressing Wet Hair Products</p> <p>Lot 5 Specialist Skincare</p> <p>Lot 7 Theatrical &amp; Specialist Make-up</p> <p>Lot 8 Wigs &amp; Hair Pieces</p> <p>Lot 9 Uniforms</p>
FOS1001 AP	Office & Special Moving Services	02/03/2021	01/03/2023	24	David Benstead	Business Moves, Clockwork Removals, Corporate Moves, Doree Bonner, Harrow Green, Pickfords (Moving Services Ltd), Pickfords Ltd, Space Solutions (Scotland) Ltd T/A Corporate Moves	<p>Call Off Method: Direct Award; Ranked; Mini-Competition or Desktop Evaluation</p> <p>Lot 1 Large Projects - High value/high risk</p> <p>Lot 2 Churn Work - low value/low risk</p> <p>Lot 3 Fine Art Move</p>

Note : Where multiple lots exist please check Buyers Guides for details on which Suppliers are on the individual lots.

Contracted							
Commodity Reference	Description	Contract Start Date	Current End	Ext	APUC Contact	Suppliers	Guidance
INS1002 AP	Insurance Services	01/08/2019	31/07/2022	12	Anne Martin	Aon UK Limited, CCRS Brokers Limited, Education Protect Scotland Limited, Marsh Ltd., Zurich Municipal	Call off Method: Mini competition
JAN5043 LU	Ceremonial Gown and Photography Services	19/03/2018	18/03/2022	0	David Benstead	Graduation Attire, H Tempest Ltd, J Wippell, Marston Robing Limited	Call off Method: Desk top award or mini competition  Lot 1 Gown Hire  Lot 2 Gown Purchase  Lot 3 Photography and DVD streaming  Lot 4 One Stop Shop (Gown Hire, Photography merchandise and DVD streaming)
LIB1015 AP	Journal Binding and Book Repairs	15/11/2018	14/11/2021	12	David Benstead	Riley Dunn & Wilson Ltd	Call off Method: Sole Supplier  Only accessible to: Edinburgh Napier University Heriot-Watt University University of Glasgow University of St Andrews University of Stirling University of Strathclyde
MUS2001 NE	Arts and Craft Materials	01/05/2020	30/04/2022	24	David Benstead	Abacus Resources, Seawhite of Brighton Ltd, Specialist Crafts Ltd, Rapid Electronics Ltd	Call off Method: Ranked, Desk top award or Mini competition  Lot1: Arts & Crafts Products  Lot2: Art Papers

Note : Where multiple lots exist please check Buyers Guides for details on which Suppliers are on the individual lots.

Contracted							
Commodity Reference	Description	Contract Start Date	Current End	Ext	APUC Contact	Suppliers	Guidance
OFF3128 NW	Promotional Merchandise	01/03/2019	28/02/2022	12	David Benstead	Alexandra (MI Hub Limited), Allwag Promotions Ltd., Banner Group Limited, ESM Branding Ltd., Get Yourself Noticed Ltd., Giftfinder Ltd., Hambleside Merchandise Ltd., International Insignia Ltd., Intramark Group Ltd., JSW Marketing Uniwear Ltd., Nivart Ltd. T/A Extravaganza, PA Promotions Ltd., Park Retail Ltd. T/A Love2shop Business Services, Purple Holdings Company (UK) Ltd. T/A Silk Group Ltd., Streamline Corporate Ltd.	Call off Method: Ranked, Desk top award or Mini competition  Lot1: Promotional Merchandise  Lot2: Vouchers and Gift cards  Lot3: Promotional Clothing
PFB1027 AP	Legal Services	19/12/2017	18/12/2021	0	David Benstead	Anderson Strathern, Blackadders LLP, BTO Solicitors LLP, CMS Cameron McKenna LLP, Dentons (Maclay Murray & Spens), DWF LLP (formerly Biggart Baillie LLP), Pinsent Masons, Thorntons Law	Call off Method: Ranked, desk top award or mini competition  Lot 1 : Commercial-Business  Lot 2 : Property & Estates  Lot 3 : People / HR Matters  Lot 4 : Charity  Lot 5 : International  Lot 6 : One-Stop-Shop
PFB1028 AP	Audit Services - Internal External and Tax	11/06/2018	10/06/2022	0	Anne Martin	Azets FKA Scott-Moncrieff, BDO LLP, Deloitte, Ernst & Young, KPMG LLP, Mazars LLP, MHA Henderson Loggie, PricewaterhouseCoopers LLP (PwC), RSM UK RISK ASSURANCE SERVICES LLP, TIAA Ltd, Wylie and Bisset LLP	Call off Method: Ranked, desk top award or mini competition  Lot 1 - Internal Audit - Large - Universities, NHS and Scotland Excel  Lot 2 - Internal Audit - Small - Colleges and SG Bodies

Note : Where multiple lots exist please check Buyers Guides for details on which Suppliers are on the individual lots.

Contracted							
Commodity Reference	Description	Contract Start Date	Current End	Ext	APUC Contact	Suppliers	Guidance
							Lot 3 - External  Lot 4 – Tax
PFB1030 AP	Fitness & Sports Equipment	14/06/2018	13/06/2022	0	David Benstead	BLK BOX Fitness Limited, Gamez Galore, Johnson Health Tech UK, Life Fitness (UK) Ltd, Origin Fitness (Anytime Leisure), Physical Company, Precor, Pulse Fitness, Real Time Leisure, Technogym	Call off Method: Ranked, desk top award or mini competition  Lot 1: Cardiovascular  Lot 2: Cycling  Lot 3: Resistance  Lot 4: Free Weights  Lot 5: Fitness Accessories  Lot 6: Sports Equipment
PFB1032 AP	Electoral Services	01/03/2019	28/02/2022	12	Anne Martin	Civica Election Services PKA Electoral Reform Services Limited, Democracy Technology T/A Mi Voice, Idox Software Limited, Print Image Services Limited T/A UK Engage	Call off Method: Ranked, desk top award or mini competition
PFB1036 AP	Teaching Qualification Further Education	02/06/2020	01/06/2022	24	David Benstead	University of Aberdeen, University of Dundee, University of Stirling	Call off Method: Ranked, desk top award or mini competition

Note : Where multiple lots exist please check Buyers Guides for details on which Suppliers are on the individual lots.

Contracted							
Commodity Reference	Description	Contract Start Date	Current End	Ext	APUC Contact	Suppliers	Guidance
PFB1038 AP	Merchant Acquiring Services (previously PFB1002 C1)	22/12/2017	21/12/2021	0	David Benstead	Barclays PLC, GPUK LLP trading as Global Payments	<p>Sole Supplier</p> <p>Only accessible to:</p> <p>Edinburgh College</p> <p>Glasgow Caledonian University</p> <p>University of Aberdeen</p> <p>University of Strathclyde</p> <p>Robert Gordon University</p> <p>Moray College</p>
PFB1041 AP	Audit Cluster-Tax	19/03/2021	18/03/2022	0	David Benstead	KPMG LLP	<p>Sole Supplier</p> <p>Only accessible to:</p> <p>Edinburgh College</p> <p>Glasgow Clyde College</p> <p>Dumfries &amp; Galloway College</p> <p>Borders College</p>

Note : Where multiple lots exist please check Buyers Guides for details on which Suppliers are on the individual lots.

Contracted							
Commodity Reference	Description	Contract Start Date	Current End	Ext	APUC Contact	Suppliers	Guidance
PFB2003 NE	Intellectual Property Rights Services	31/08/2018	30/08/2021	12	Anne Martin	Appleyard Lees IP, Barker Brettell LLP, Freeths LLP, Mathys & Squire LLP, Mills and Reeve LLP, Murgitroyd, Potter Clarkson LLP, Secerna LLP, Swindell & Pearson, Symbiosis IP Ltd, Urquhart-Dykes & Lord LLP, Veale Wasbrough, Venner Shipley LLP, VWV, Ward Hadaway, Williams Powell, Wilson Gunn, Withers & Rogers LLP	<p>Call off Method: Direct or Desktop Selection</p> <p>Lot 1: Non-patentable IPR services</p> <p>Lot 2: Engineering and Physical Sciences</p> <p>Lot 3: Chemistry and Biosciences</p> <p>Lot 4: Patent, design and trademark renewal services</p> <p>Lot 5: One stop shop</p>
PFB2004 NE	Cash and Valuables in Transit	05/03/2018	04/03/2022	0	David Benstead	Contract Security Services, G4S Cash Solutions (UK) Limited, Security Plus Ltd	Call off Method: Ranked, desk top award or mini competition
PFB3135 NW	Global Workforce Mobility Services	01/05/2021	30/04/2023	24	Anne Martin	Anderson Anderson & Brown LLP, Crowe U.K. LLP, Deloitte, Ernst & Young, Gerson Relocation Ltd., Icon Relocation Ltd., KPMG LLP, PricewaterhouseCoopers LLP (PwC), Santa Fe Group Ltd., Smith Stone Walters Ltd., Sterling Lexicon Ltd., TTHCurzon Ltd.	<p>Call off method: Direct award, desktop calculator or mini competition.</p> <p>Lot 1: Immigration Services</p> <p>Lot 2: Overseas Taxation, Accountancy and Payroll Services</p> <p>Lot 3: Employee Relocation Support Services</p> <p>Lot 4: Global Workforce Management Services</p>

Note : Where multiple lots exist please check Buyers Guides for details on which Suppliers are on the individual lots.



Contracted							
Commodity Reference	Description	Contract Start Date	Current End	Ext	APUC Contact	Suppliers	Guidance
PFB4039 SU	Travel Management Services - Business Travel	19/08/2019	18/08/2022	12	David Benstead	Clarity Travel Mgmt (was Co-operative Travel Management), Click Travel Limited, Diversity Travel, Key Travel Ltd, Selective Travel Management, STA International Limited, STA Travel - Cease trading, Studylink	Call off method: Direct award, desktop calculator or mini competition.  Lot 1: Business Travel Management Services  Lot 2: Student Group Travel Services
PFB5044 LU	Debt Recovery Services	22/10/2018	21/10/2021	12	David Benstead	ACT Credit Management Ltd, DWF LLP (formerly Biggart Baillie LLP), Harrison Clark Rickerbys Ltd, Legal Recoveries & Collections Ltd, Link Financial Outsourcing Ltd, Oriel Collections Limited, Shoosmiths, STA International Limited, VWV, Wilkin Chapman LLP	Call off Method: Desktop Selection or mini competition.  Lot 1 Pre-legal collections  Lot 2 Legal Recoveries (one stop shop)
RM3745 GPS	Management Consultancy Framework	04/09/2017	03/09/2021	0	Anne Martin	There are 129 suppliers across 7 lots <a href="https://www.crowncommercial.gov.uk/agreements/rm3745">https://www.crowncommercial.gov.uk/agreements/rm3745</a>	Call off Method: Mini Competition  Lot 2: Finance  Lot 3: Audit  Lot 4: HR  Lot 5: Health and Community  Lot 6: Education  Lot 7: Infrastructure  Lot 8: ICT and Digital

Note : Where multiple lots exist please check Buyers Guides for details on which Suppliers are on the individual lots.

Contracted							
Commodity Reference	Description	Contract Start Date	Current End	Ext	APUC Contact	Suppliers	Guidance
RM3828 GPS	ePurchasing Cards	02/12/2019	01/12/2022	12	David Benstead	Royal Bank of Scotland Group (RBS)	Sole Supplier.  Only accessible to: Aberdeen University Edinburgh College Glasgow School of Art Heriott Watt University Moray College Robert Gordon University SRUC Stirling University Strathclyde University Glasgow Caledonian University University of the West of Scotland
RM6008 GPS	Management Consultancy Framework 2	04/09/2018	03/09/2021	12	Anne Martin	There are 280 suppliers across 4 lots <a href="https://www.crowncommercial.gov.uk/agreements/RM6008">https://www.crowncommercial.gov.uk/agreements/RM6008</a>	Call off Method: Mini Competition  Lot 1: Business Consultancy Services  Lot 2: Procurement, Supply Chain and Commercial Consultancy Services Lot 3: Complex and Transformation Consultancy Services  Lot 4: Strategic Consultancy Services
SP-16-003	Media Services Framework 2nd Generation	01/11/2016	31/08/2021	0	David Benstead	Precise Media Monitoring Ltd	Call of Method: Direct Award Sole Supplier  Lot 1: Press Cutting, broadcast, online news media, social media, evaluation, and analytical services  Lot 2: News, Distribution, online

Note : Where multiple lots exist please check Buyers Guides for details on which Suppliers are on the individual lots.

Contracted							
Commodity Reference	Description	Contract Start Date	Current End	Ext	APUC Contact	Suppliers	Guidance
							newsroom service and enquiry management service
SP-16-008	Creative Services	01/07/2017	30/06/2022	0	David Benstead	Cell Signal Limited, Stand Ltd, Story UK Ltd, The Leith Agency, The Union Advertising Agency Ltd, Whitespace (Scotland) Ltd	Call of Method: Ranked and/or Mini-Competition
SP-16-009	Public Relations	01/07/2017	30/06/2022	0	David Benstead	3x1 Public Relations, Muckle Media, Pagoda Public Relations Ltd, Smarts, Stripe PR & Communications Limited	Call of Method: Ranked and/or Mini-Competition
SP-16-010	Digital Marketing	01/07/2017	30/06/2022	0	David Benstead	Cell Signal Limited, Storm ID Ltd, The Gate Worldwide Limited, The Union Advertising Agency Ltd, Whitespace (Scotland) Ltd	Call of Method: Ranked and/or Mini-Competition
SP-16-011	Marketing Research	01/07/2017	30/06/2022	0	David Benstead	Ashbrook Research & Consultancy Ltd, Jump Research Limited, MRUK, Progressive Partnership, RS Consulting Limited, Scott Porter Research	Call of Method: Ranked and/or Mini-Competition
SP-16-012	Events & Video Production Services	01/07/2017	30/06/2022	0	David Benstead	Arteus Limited, Freakworks, mclcreate Limited, Metro Ecosse, Speakeasy Productions Limited	Call of Method: Ranked and/or Mini-Competition
SP-16-016	Interpreting, Translation and Transcription Services	12/11/2017	11/11/2021	0	David Benstead	Global Connections (Scotland) Limited, Global Language Services Limited	Call off Method: Ranked, or mini competition  Only accessible to FE Colleges
SP-17-016	Banking Services Framework	01/08/2018	31/07/2022	0	David Benstead	Royal Bank of Scotland Group (RBS)	Framework reserved for Central Government however following re-classification by ONS only FE Sector eligible to participate
SP-17-028	Publishing Print Design & Associated Services	01/10/2018	30/09/2023	24	David Benstead	APS Group (Scotland) Limited	Call Off Method: Sole supplier  Institutions should provide details of their requirements to APS Group

Note : Where multiple lots exist please check Buyers Guides for details on which Suppliers are on the individual lots.

Contracted							
Commodity Reference	Description	Contract Start Date	Current End	Ext	APUC Contact	Suppliers	Guidance
							(Scotland) Ltd, obtain a quote and, if the quote is acceptable, place an order (call-off contract). Prices quoted should not exceed the rates detailed in the pricing schedule.
SP-18-001	Print & Associated Services Framework	01/04/2019	31/03/2022	12	David Benstead	21 Colour, Allander Print Ltd, Barr Printers Ltd, Harlow Printing Ltd, Ivanhoe Caledonian Printing Company, J Thomson Colour Printers Ltd, Mackay & Inglis Ltd, MBM Print SCS Limited, McAllister Litho Glasgow Ltd, Panda Litho Ltd, Sterling Press, Streamline Corporate Ltd.	Call of Method: Ranked or Mini-Competition  Below £3,00 direct award without a further competition  Over £3,000 mini-competition
SP-18-007	Media Planning Buying & Associated Services	01/09/2019	31/08/2023	0	David Benstead	Carat, MediaCom, Republic of Media Ltd, Spiritmedia Scotland Ltd, The Media Shop (Scotland) Ltd	Call off Method: Ranked or Mini-Competition  Below £100,000 Direct Award without further competition  Over £100,000 Mini Competition  Lot 1: UK and overseas media  Lot 2: International media (purchased and placed in-country)  Direct Award
SP-19-004	Sourcing and Booking of Meeting Rooms and Conference	01/09/2019	31/08/2023	0	David Benstead	Execspace	Call off Method: Sole Supplier

Note : Where multiple lots exist please check Buyers Guides for details on which Suppliers are on the individual lots.

Contracted							
Commodity Reference	Description	Contract Start Date	Current End	Ext	APUC Contact	Suppliers	Guidance
	Venues Service						

Note : Where multiple lots exist please check Buyers Guides for details on which Suppliers are on the individual lots.

## APUC Professional Services Related Framework Agreements

Related							
Commodity Reference	Description	Contract Start Date	Current End	Ext	APUC Contact	Suppliers	Guidance
ITS1032 AP	National Job Evaluation for the Further Education sector	20/01/2018	19/01/2022	0	Michael McLaughlin	ECC FEDRA	Call Off Method: Sole Supplier
PFB1020 AP	Executive and Senior Strategic Search and Recruitment Services	17/04/2017	16/01/2022	0	Anne Martin	Aspen People Limited, Badenoch & Clark, Capita Resourcing Limited (T/A Veredus), Executive Headhunters Ltd, GatenbySanderson Ltd, Harvey Nash, Hays Specialist Recruitment Limited, HRL 2 Ltd T/A Change Recruitment Group, Penna PLC, Perrett Laver, Saxton Bampfylde, SearchHigher, Society Limited, TMP Worldwide, Witt/Kieffer	<p>Call off Method: Ranked or mini competition</p> <p>Lot 1 Executive / Senior Academic roles - Scottish Institutions</p> <p>Lot 3 Professional Services Director roles - Scottish Institutions</p> <p>Lot 5 Senior Professional roles - Scottish Institutions</p> <p>Lot 7 International roles in overseas campus locations - Scottish Institutions</p> <p>Lot 9 Longer term Strategic Partnership - Scottish Institutions</p> <p>Lots for English institutions are also available.</p>
SP-16-013	Office Equipment	03/06/2017	02/06/2022	0	Lorona Watts	Annodata Ltd., Apogee (incorporates The Danwood Group Ltd), Canon UK Ltd, Capital Document Solutions Limited, Exsel Group, Konica Minolta Business Solutions (UK) Limited, Ricoh UK Ltd, Xerox (UK) Ltd	<p>Call off Method: Mini competition or Direct Award, the latter should only be used should only be used to meet low value, low volume requirements.</p> <p>The supply and delivery of a wide portfolio of products ranging from small single</p>

Note : Where multiple lots exist please check Buyers Guides for details on which Suppliers are on the individual lots.

Related							
Commodity Reference	Description	Contract Start Date	Current End	Ext	APUC Contact	Suppliers	Guidance
							function desktop printers to large print room high volume products, consisting of mono and colour, network and nonnetwork requirements.

Note : Where multiple lots exist please check Buyers Guides for details on which Suppliers are on the individual lots.

## APUC Professional Services Framework Agreements in Progress

In Progress						
Commodity Reference	Description	Contract Start Date	Current End	Ext	APUC Involvement	APUC Contact
SP-20-002	Media Services Framework	01/10/2021	30/09/2025	0	Joint	David Benstead
SP-21-001	Interpreting, Translation and Transcription Services Framework	12/11/2021	11/11/2025	0	Joint	David Benstead
PFB1039 AP	Legal Services	17/12/2021	16/12/2023	24	Lead	David Benstead
SEC1005 AP	Student Counselling	18/04/2022	17/04/2024	24	Lead	Anne Martin/David Benstead



## APUC Professional Services Framework Agreements Scheduled

Scheduled				
Commodity Reference	Description	Contract Start Date	APUC Contact	APUC Involvement
PFB1040 AP	Audit Services - Internal External and Tax	11/06/2022	Anne Martin	Lead
PFB1034 AP	Intellectual Property Services	09/01/2023	Anne Martin	Lead

## APUC Professional Services Framework Agreements in Research

### In Research

Commodity Reference	Description
	There are no Professional Services framework agreements currently in research

## APUC Professional Services Contact Information



**Anne Martin**

Head of Category - General Professional Services, C1 and HR

Email: [annemartin@apuc-scot.ac.uk](mailto:annemartin@apuc-scot.ac.uk)

Telephone: 0131 442 8958

**Portfolio:** Executive and Senior Strategic Search and Recruitment Services, Temporary Agency Staff, Recruitment Advertising (staff), Childcare Vouchers, Employee Benefits/Services, Occupational Health Services, Employee Counselling, Global Mobility Support Services/Relocation Services, Non-life Insurance, Audit Services, Pension Services, Intellectual Property Rights and Consultancy.



**David Benstead**

Senior Supply Chain Manager

Email: [dbenstead@apuc-scot.ac.uk](mailto:dbenstead@apuc-scot.ac.uk)

**Portfolio:** Legal Services, Marketing Services, Media Services, Media Planning and Buying, Promotional Goods, External Print and Associated Services, Travel Services, Office and Special Moving Services, Hair and Beauty, Cash in Transit, Fitness and Sport Equipment, Debt Collection and Fuel Cards.