

Present: Douglas Little, Paulo Cruz (Chair), Therese Fraser, Kathleen Campbell, Jamie Simpson, Jacqueline Turner, Moses Apiliga, Ahmed Kutbi, Nicholas Healy, Richard McAvoy,

Attending: Jacqueline Balmer (Clerk)

Apologies: Charles Russell, Kenny Allen, Sonya Campbell, Caroline Gallagher, Douglas Chalmers, Martin Hay, Paul McCusker, Gary Kyle. David Halliday

Item	Supporting Documentation	Action
1. Apologies	N/A	Noted.
2. Matters Arising	N/A	<ul style="list-style-type: none"> • SWG ToR – on website with summary notes of meeting. • S Food Policy – signed and on website • Fairtrade Policy – with the Executive Board (EB) • SO report: Successful application for Cycling Scotland CCO Intern, Project SEARCH intern has now secured employment. • Printer rationalisation – to go ahead and implementation short-life working group to be formed.
3. Sustainability Officer Report	SO Report	For information
4. GCU Students Association	Verbal update	GCU Students Association achieved a “Very Good” Green Impact Award. Working with new CCO to offer societies led bike rides.
5. Catering (Baxter Storey)	Verbal update	<ul style="list-style-type: none"> • 5.86% of hot beverages sold on campus during 2017-18 were sold in re-useable mugs. • Re-useable container for hot meals piloted in Aug and Sept. 2018 and rolled out at the start of term. Fewer containers than anticipated have been sold, but anecdotal evidence suggests that users of catering facilities are using their own. Baxter Storey to investigate a method for accurately recording sales in re-useable containers. • Awaiting Food for Life Served Here evaluation audit.

Item	Supporting Documentation	Action
		<ul style="list-style-type: none"> Baxter Storey to develop proposals for Fairtrade Fortnight 2019.
6. Sustainable Procurement	Presentation	Presentation received on how Procurement Function can contribute to the university's sustainability commitments and aspirations.
7. Public Body Reporting Duty	Verbal Update	30 November 2018 is the reporting deadline. GCU submission anticipated to be similar to previous years. Supporting data also used for GreenMetric UI and HESA submissions.
8. AOCB	N/A	<p>Explore presentation on climate resilience and adaptation for next meeting. 2018 Travel Survey is live. A student volunteer is helping compile a new Facts & Figures Report.</p>