

8.16 Information Services

Introduction

This category covers those functions within the institution that provide access to information for the student body and both academic and administrative staff. These include libraries, computing services, archive services, and information support services.

Such functions may be managed separately from each other, or in various combinations. These services routinely explain their facilities (and the conditions of their use) to students, staff and the general public and it is information of this nature that is included within this category.

Category Name	Category Description	Can be found at
Library facilities	Availability and conditions of use of library facilities	http://www.gcu.ac.uk/library/
Computing facilities	Availability and conditions of use of computing facilities	https://www.gcu.ac.uk/student/support/it/labsoncampus/ http://www.gcu.ac.uk/staff/it/index.html
Other information facilities	Availability and conditions of use of facilities	http://www.gcu.ac.uk/staff/it/ https://www.gcu.ac.uk/staff/it/itregulationsandpolicies/ https://www.gcu.ac.uk/student/support/it/itregulationspolicies/
Major strategy documents	High-level aims and strategies of information services units	https://www.gcu.ac.uk/student/support/it/itregulationspolicies/
Collections ¹	Scope of major collections held by the institution	http://www.gcu.ac.uk/library/usingthelibrary/archivesandspecialcollections/

¹ Material referenced by catalogues will generally be exempted as 'otherwise accessible' under s.25 of the Act, since it is available in terms of the 'Library Facilities' Category above

Collection strategy	Collection management and preservation strategies	http://www.gcu.ac.uk/library/usingthelibrary/archivesandspecialcollections/
Open archives ⁷	Information about records held by the institution's archive facilities for permanent preservation and designated as open irrespective of the date of creation.	http://www.gcu.ac.uk/library/usingthelibrary/archivesandspecialcollections/ https://www.gcu.ac.uk/library/servicesforstaff/copyright/reusingcontent/
Other archive facilities and special collections ⁷	Description of the institution's archive facilities and special collections	http://www.gcu.ac.uk/library/usingthelibrary/archivesandspecialcollections/