**POST MODERATION  
Internal/External Assessment Moderation Form**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **INSTRUCTIONS FOR COMPLETING AND DESPATCHING THIS FORM**  **Part A: Module Leader**  Please complete Part A and submit to the internal moderator with all assessment materials (sample assessment, module marks, assessment instrument, assessment criteria and model answers where appropriate).  **Part B: Internal Moderator**  Please complete Part B. Once complete, this form should be returned to the Module Leader who forwards to the Programme Co-ordinator.  **Part C: External Examiner**  Please complete Part C. This form should be returned to the Programme Coordinator by the date below. | | | | | | | | | | | | | |
| Programme Coordinator: | | | | | | | | | Response Anticipated By: | | | | |
| **Part A Module Leader:** Module & Assessment Details | | | | | | | | | | | | | |
| Module Title: | | |  | | | | | | Module Code: | |  | | |
| Academic Session: | | |  | | | | | | Trimester: | |  | | |
| Level: | | |  | | | | | | Pass Mark: | |  | | |
| Programme(s): | | |  | | | | | | Diet: | |  | | |
| Module Leader: | | |  | | | | | | External Examiner: | |  | | |
| Mode of Assessment 1 | | |  | | | | | | Weighting: | |  | | |
| Mode of Assessment 2 | | |  | | | | | | Weighting: | |  | | |
| **Part A Module Leader:** Summary Performance Statistics & Sample Enclosed | | | | | | | | | | | | | |
| Number of students on module: | | | |  | Overall Average | | | | | | | |  |
| Overall Average Assessment 1 | | | |  | Overall Average Assessment 2 | | | | | | | |  |
| Sample Assessment 1 Enclosed (10%, min 6 and max 25): | | | | | | | | | | | | | |
| **Band** | **No. for moderation** | **Sample Identifier e.g. Sample A** | | | | **Band** | | | | **No. for moderation** | | **Sample Identifier e.g. Sample A** | |
| 70+ |  |  | | | | 30-39 | | | |  | |  | |
| 60-69 |  |  | | | | 20-29 | | | |  | |  | |
| 50-59 |  |  | | | | 0-20 | | | |  | |  | |
| 40-49 |  |  | | | | Borderline | | | |  | |  | |
| Sample Assessment 2 Enclosed (10% , min 6 and max 25): | | | | | | | | | | | | | |
| **Band** | **No. for moderation** | **Sample Identifier e.g. Sample A** | | | | **Band** | | | | **No. for moderation** | | **Sample Identifier e.g. Sample A** | |
| 70+ |  |  | | | | 0-39 | | | |  | |  | |
| 60-69 |  |  | | | | 20-29 | | | |  | |  | |
| 50-59 |  |  | | | | 0-20 | | | |  | |  | |
| 40-49 |  |  | | | | Borderline | | | |  | |  | |
| **Part A Module Leader:** Comments on students’ overall performance | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| Signature: | | | | | | | | Date: | | | | | |
| **Part B Internal Moderator:** Comments on the sample assessment and any other issues | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| Signature: | | | | | | | | Date: | | | | | |
| **Part C External Examiner:** Comments on the sample assessment and any other issues | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| Signature: | | | | | | | Date: | | | | | | |