**Holiday and Absence Record for Postgraduate Research Students**

**Full-time research students’ annual leave entitlement**: 35 days (October 2022 start\*\*); 23 days (February 2023 start); or 15 days (May 2023 start)

Additionally, there are 11 public holidays in the year at the Glasgow campus that don’t need to be recorded here\*.

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| **School** |  | **Student ID number** |  |
| **Full name** |  |  |  |

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| **Dates** | **Holidays** | **Holidays remaining** | **Medical /Personal Absence** | **Research Training/Activity** | **Location** | **Student’s signature** | **Supervisor’s signature** |
| **From:****Date leave** | **To:****Date ends** | **No. of Days** | **No. of Days** | **No. of Days** | **No. of Days** | **Activity Type** | **City, country** |  |  |
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