**Placement Planning Report (PPR)**

This report facilitates discussion regarding reasonable adjustments that might be required while a student is on placement. It enables the student, Personal Tutor (or other relevant academic member of staff) and where appropriate, Disability Advisor, to identify any aspects of placement which may be impacted, and recommend reasonable adjustments. The PPR is context specific in that it addresses the needs of a single placement setting so it is recommended that this report be completed before each placement.

Any reasonable adjustments recommended will be agreed in consultation with the Placement Co-ordinator and the Practice Educator during a follow up pre-placement meeting.

**Student details**

Name:

Course:

Student ID:

Placement:

**Aspects of placement which may be impacted and adjustments required**

Disclosure (e.g. who, what, how and when to disclose)

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Accessibility requirements (e.g. mobility, communication support, access to lifts, toilets etc)

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Travel (e.g. distance, mobility, transport)

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Transitions (e.g. preparing for placement, pre-placement visit, orientation, meeting key staff)

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Environment (e.g. setting, sensory differences, pace, orientation, working pattern, hours)

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Feedback/reviews (e.g. who does this, how often, in what format, reviewing adjustments)

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Assistive technology/equipment requirements (e.g. is this required, can it be facilitated)

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Key contacts for student (e.g. who does what)

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**Signed by:**

Student:

Personal tutor/equivalent:

Practice educator:

Disability advisor (if applicable):

Date: