**PRE-MODERATION**

**Internal/External Confirmation of Coursework and Examination Instruments Form**

|  |
| --- |
| **INSTRUCTIONS FOR COMPLETING AND DESPATCHING THIS FORM****Part A: Module Leader**Please complete Part A and submit to the internal moderator(s) with all assessment materials (assessment instrument, assessment marking criteria and model answers where appropriate). **Part B: Internal Moderator** Please complete Part B. Once complete, this form should be returned to the Module Leader who forwards to the Programme Co-ordinator.**Part C: External Examiner**Please complete Part C. This form should be returned to the Programme Coordinator by the date below.  |
| Programme Coordinator:       | Response Anticipated By:       |
| **Part A Module Leader:** Module & Assessment Details |
| Module Title: |       | Module Code: |       |
| Academic Session: |       | Trimester: |       |
| Level: |       | Pass Mark: |       |
| Programme(s): |       | Diet: |       |
| Module Leader: |       | External Assessor: |       |
| Mode of Assessment 1 |       | Weighting: |  |
| Mode of Assessment 2 |       | Weighting: |  |
| **Part B Internal Moderator:** Consideration & comments on assessment materials |
| Approved: | [ ]  | Not approved: | [ ]  |
| Comments:       |
| Signature:       | Date:       |
| **Part C External Examiner:** Consideration & comments on assessment materials |
| Approved: | [ ]  | Not approved: | [ ]  |
| Comments:       |
| Signature:       | Date:       |