February March January April 2 3 4 5 6 2 3 7 8 9 10 11 12 13 4 5 6 7 8 9 10 3 4 5 6 7 8 9 14 15 16 17 18 19 20 11 12 13 14 15 16 17 10 11 12 13 14 15 16 14 15 16 17 18 21 22 23 24 25 26 27 18 19 20 21 22 23 24 17 18 19 20 21 22 23 21 22 23 24 25 26 27 25 26 27 28 29 28 29 30 31 24 25 26 27 28 29 30 28 29 30

July June 7 8 9 10 11 12 13 9 10 11 12 13 14 15 14 15 16 17 18 16 17 18 19 20 21 22 23 24 25 26 27 28 29 28 29 30 31

Supplier Payments

1 2 3 4

5 6 7 8 9 10 11

12 13 14 15 16 17 18

19 20 21 22 23 24 25

3 4 5 6 7

University Statutory Holidays

8 9 10 11 12 13 14

15 16 17 18 19 20 21

22 23 24 25 26 27 28

26 27 28 29 30 31

September

29 30

May

21 22 23 24 25 26 27 November

October 3 4 5

6 7 8 9 10 11 12 13 14 15 16 17 18 19

3 4 5 6 7 8 9 10 11 12 13 14 15 16

20 21 22 23 24 25 26 27 28 29 30 31

Supplier Invoice Payments - Payments made by BACS to organisations with a UK bank account Foreign Payments - Payments in a foreign currency or GBP payments made to an overseas bank account

Europe Office Payments - Euro payments to partner organisations from Euro bank account

17 18 19 20 21 22 23 24 25 26 27 28 29 30

To qualify for payment on the dates shown, all authorised documents must be received in Finance 10 working days prior to payment date

29 30 31

December

August

SMT

18 19 20 21 22 23 24

25 26 27 28 29 30 31

15 16 17 18 19 20 21

22 23 24 25 26 27 28

6

2 3

2024

Please note, on January 31st 2022, GCU introduced a 'No purchase order, No payment' policy. From this date all suppliers must submit their invoices with a valid purchases order and goods must be receipts by the cut off dates to qualify for payment