



Department of Governance

GLASGOW CALEDONIAN UNIVERSITY		
UNIVERSITY RESEARCH COMMITTEE		
Minutes of the meeting held on 2 May 2019		
Present:	Mr M. Anderson, Professor K. Currie, Professor C. Donaldson (Chair), Professor R. Emmanuel, Dr L. Gray, Professor J. Harris, Professor O. Pahl, Ms Y. Ogedengbe, Professor B. Steves, Dr J. Thomson	
In attendance:	Ms M. Daly, Ms D. Donaldson, Mr G. Steele, Mr P Woods (Secretary)	
Apologies:	Professor L. Elliot, Professor B. Hughes, Dr D. Lukic,	
MINUTES		
018.108	Considered	The unconfirmed minutes of the meeting held on 13 March 2019 (REC18/25/01).
018. 109	Resolved	That the minutes be approved as a correct record.
MATTERS ARISING		
Research Data Management (arising on 018.087)		
018.110	Reported	By Mr Steele that the infrastructure bid based on the URC paper had been approved.
REF 2021 Code of Practice (arising on 018.091)		
018.111	Reported	By the Chair that the Code of Practice had now been submitted to the Scottish Funding Council. There was no feedback as yet.
RESEARCH INTEGRITY ANNUAL STATEMENT/REPORT		
018.112	Considered	A draft of the annual statement/report which will be presented to the University Court (REC18/24/01)
018.113	Reported	By the Committee Secretary that as part of the University's ongoing commitment to the <i>Concordat to support Research Integrity</i> an annual report on matters relating to research integrity is presented by the PVCr to the University Court.

		This report updated the interim report considered by the Committee in January and described the current state as of today on the various items included in the report.
018.114	Discussion	<p>Members asked if research integrity training would be provided and/or embedded. Professor Steves replied that this would be taken forward through the DARE Group and the aim was to embed integrity in training and development in a similar way to equality and diversity. Benchmarking and identification of best practice would be part of the process.</p> <p>The possibility of identifying research integrity champions was discussed. It was agreed that existing ethics chairs were not necessarily the right people as the roles were quite different.</p> <p>The possibility of identifying a research integrity contact for the University separate to the PVCr was discussed. It was suggested that the AVP Research may be appropriate for this role.</p>
018.115	Resolved	<ol style="list-style-type: none"> 1. That ADRs identify potential research integrity “champions” (Action: ADRs). 2. That the AVP Research be approached regarding the University level role (Action: PVCr)
SCHOOL RESEARCH COMMITTEES		
018.116	Considered	A paper proposing harmonisation of School Research Committee terms of reference and composition (REC18/26/01).
018.117	Discussion	<p>It was suggested that knowledge exchange should be included in the terms of reference.</p> <p>The remaining question was to identify the reporting lines and/or hierarchy. It was noted that in terms of governance the School Committees would be under the School Board but also had a reporting line to the University Research Committee.</p>
018.118	Resolved	<ol style="list-style-type: none"> 1. That the addition KE be discussed for potential inclusion (Action: Head of Business Support/Director Research and Innovation). 2. That the parent committee/reporting lines be clarified (Action: Committee Secretary). 3. That the ADRs be given final sight of any revised ToRs (Action: Head of Business Support).
HR EXCELLENCE IN RESEARCH		
018.119	Considered	A HREiR action plan status review (DARE19/02/02).
018.120	Reported	By Professor Steves that this was a review of the current action plan and an update on the status of various actions.
018.121	Discussion	Members asked about the status of the PGR student maternity policy. Professor Steves responded that the policy was currently being updated and would be submitted to the University Executive Board for approval. People

		<p>Services were engaging in this process and had given positive feedback thus far.</p> <p>A member remarked on the table of workshops and asked if the model of drawing in expertise from different areas of the University would continue. Professor Steves affirmed that the hub and spoke model would still be the primary means of provision although there may be some gaps in expertise which would be identified and sourced elsewhere.</p>
018.122	Resolved	That the update be noted.
POST GRADUATE RESEARCH STUDENT EXPERIENCE (PGRSE) THEMATIC REVIEW: ACTION PLAN		
018.123	Considered	The updated PGRSE Thematic Review Action Plan, updated and approved by APPC on 1 May 2019 (APPC18/35/02).
018.124	Reported	By Professor Steves that APPC had approved this action plan. Most actions had been completed or were in the process of being completed.
018.125	Resolved	That the update be noted.
LIVE ISSUES		
Open Access - Plan S		
018.126	Reported	By Mr Steele that the UKRI consultation and review of its open access policy signaled closer alignment for the next REF. Plan S was a main driver behind this review.
018.127	Discussion	<p>Members discussed potential financial implications although generally it was agreed the implications were unclear at this time. Only the Wellcome Trust had published a new open access policy.</p> <p>A member reported developments in health journals (i.e. those likely to be targeted by GCU researchers) where there would no longer be a green route.</p>
018.128	Resolved	That the Library keeps the Committee updated.
PGR Student Experience Survey		
018.129	Reported	By Professor Steves that the survey was due to run and would be run by Strategy and Planning. S&P and Graduate School were encouraging students to complete it and a good response rate was sought. The survey was estimated to take 15 minutes depending on the length of the responses.
"WAM" Short Life Working Group		
018.130	Reported	By Dr Gray that he was a member of the group considering a revised work allocation model. Research allocations had not been agreed thus far and he sought views to feed into ongoing discussions.
018.131	Discussion	Members thought there was some data available that could be fed into the discussion i.e. how many candidates staff were supervising. However other members thought this was in itself contentious as the maximum of 6 was already thought too high by many. Professor Steves explained that the maximum was a sector benchmark but agreed it was contentious.
018.132	Resolved	Members forward any additional views to Dr Gray.

RESEARCH DEGREES COMMITTEE		
018.133	Approved	An update to the RDC Terms of Reference in response to the Thematic Review of the PGR Student Experience (RDC18/22/01).
SENIOR POSTGRADUATE RESEARCH TUTOR/ POSTGRADUATE RESEARCH TUTOR		
018.134	Approved	A revised draft of the SPGRT/PGRT role profiles including professional doctorate role (RDC15/08/04).
RPAB TERMS OF REFERENCE AND STANDARD OPERATING PROCEDURE: REFRESH		
018.135	Approved	The final draft of the terms of reference, membership and SOP (RDC18/07/03).
PGR RECRUITMENT AND MARKETING GROUP		
018.136	Approved:	The terms of reference of a new subcommittee of the URC (REC18/27/01)