



Department of Governance

<b>GLASGOW CALEDONIAN UNIVERSITY</b>		
<b>UNIVERSITY RESEARCH COMMITTEE</b>		
Minutes of the meeting held on 17 May 2017		
<b>Present:</b>	Professor R. Baker, Ms J. Broadhurst, Dr G. Cassidy, Professor C. Donaldson (Chair), Professor R. Emmanuel, Dr L. Gray, Professor J. Harris, Professor B. Hughes, Professor S. Hutchinson, Professor J. Lennon, Dr P. Martin, Mr B. Oyemomi ( <i>vice</i> Mr C. Daisley), Professor O. Pahl, Professor B. Steves, Professor J Woodburn	
<b>In attendance:</b>	Mr P Woods (Secretary)	
<b>Apologies:</b>	Mr M. Anderson, Professor I. Cameron, Professor A. Morgan	
<b>MINUTES</b>		
<b>016.106</b>	<b>Considered</b>	The unconfirmed minutes of the meeting held on 5 April 2017 ( <b>REC16/29/01</b> ).
<b>016.107</b>	<b>Resolved</b>	That the minutes be approved as a correct record.
<b>MATTERS ARISING</b>		
<b>RESEARCH DATA MANAGEMENT</b>		
<b>016.108</b>	<b>Reported</b>	By the Secretary that the consultation process would take place in the inter-session period and a new version would be brought back to the Committee in the new session.
<b>AUTHORSHIP REFRESH (arising on 016.123)</b>		
<b>016.108</b>	<b>Reported</b>	By Professor Steves that the ESRC audit on training and policy awareness required items to be in place, including IPR, authorship and open access.
<b>RESEARCH INTEGRITY: IMPLEMENTATING THE PRINCIPLES of UUK CONCORDAT on RESEARCH INTEGRITY (arising on 016.124)</b>		
<b>016.111</b>	<b>Reported</b>	By the Chair that this was mostly completed with 1 or 2 specific updates to be made (Code of Good Practice).

<b>GCU RESEARCH CENTRE APPROVAL AND RENEWAL PROCESS (arising on 016.130)</b>		
<b>016.109</b>	<b>Reported</b>	By the Chair that the process had been approved by the University Executive Board with some minor modifications. A template would be created for the process.
<b>CARNEGIE SCHOLARSHIP PROCESS (arising on 016.134)</b>		
<b>016.112</b>	<b>Reported</b>	By Professor Steves that she would update members when there was a response to the question regarding the eligibility of GCU London.
<b>URC COMPOSITION AND TERMS OF REFERENCE REFRESH</b>		
<b>016.116</b>	<b>Considered</b>	A proposed refresh of the URC Composition and terms of reference ( <b>REC16/31/1</b> ).
<b>016.117</b>	<b>Reported</b>	<p>By the Chair that he had thought the Committee had become too large over recent years and had looked at some comparative committees at other HEIs. There had been a request from students for more representation so that was also considered.</p> <p>The membership had been streamlined to 15 which included 2 student members (which is same as now). The principles behind this that members should have a substantive role in research.</p> <p>The terms of reference had also been refreshed to provide a sharper focus to the Committee's role and to modernize the language.</p> <p>The Executive Board had provided feedback and minor changes.</p> <p>Feedback included specifying a role for an early career researcher.</p>
<b>016.118</b>	<b>Discussion</b>	<p>Members were supportive of the streamlined composition and also of the ECR proposal. However it was also recognized that it would be tricky to select one. The Chair stated that it was his intention to establish an ECR forum and use that as a vehicle to introduce an ECR member and to standardize ECR representatives on School Committees.</p> <p>Lay membership was mentioned although members were equivocal about such a role. It was recognized that such a role was more relevant in some subject areas than others.</p> <p>Student members asked if two members were sufficient. The Chair responded that in comparison to other Scottish HEIs, GCU had a high student representation for a senior research committee and also reminded members that Research Degrees Committee was more focused on PGR student experience matters and had an appropriate representation of student members.</p>
<b>016.119</b>	<b>Resolved</b>	That the changes to the composition and terms of reference be recommended to Senate. <b>(Action: Chair/Secretary)</b>
<b>PHD STUDENTSHIPS TIMETABLE</b>		

<b>016.120</b>	<b>Considered</b>	A proposed timetable for the University's PhD Studentship process in session 2017-18 ( <b>REC16/30/1</b> ).
<b>016.121</b>	<b>Reported</b>	By the Professor Steves that following on from agreement of the Carnegie Scholarship process, the proposal was a more timely PhD studentship process. This had long been requested by members of this Committee and for various reasons had not been implemented. This proposal addressed those concerns.
<b>016.122</b>	<b>Discussion</b>	Members welcomed the proposed timetable.
<b>016.123</b>	<b>Resolved</b>	That the proposal be approved.
<b>RESEARCH OFFICE UPDATE</b>		
<b>016.124</b>	<b>Considered</b>	Updates from the Director of Research Development and Management on: <ol style="list-style-type: none"> <li>1. UHATCH</li> <li>2. Knowledge Transfer Partnerships</li> <li>3. PURE</li> </ol> ( <b>REC16/32/1</b> ).
<b>016.125</b>	<b>Reported</b>	By Professor Lennon that in Uhatch there were currently 24 start ups by current students or alumni. There had been good success for these start ups in competitions including one shortlisted for a Santander award.
<b>016.125</b>	<b>Reported</b>	By Professor Lennon that the DVC had provided targets for Schools on KTPs. So far EBE had achieved 2 (out of 6) and the other Schools had none so far (each with targets of 3). The Research Office could provide more details.
<b>016.125</b>	<b>Reported</b>	By Professor Lennon that all eligible staff now had Pure accounts. Training provision was ongoing and being provided through the Library.  He also noted that the backlog of publications to the Portal had now been substantially diminished.
<b>016.125</b>	<b>Discussion</b>	On Uhatch members reported that there had been issues with the accommodation provided to the project in terms of its size and usability. The Chair stated that he was aware of the issues and that there was an infrastructure plan to develop the space.  Members discussed the varying significance of KTPs for different subject areas, particularly in health-related areas. Professor Woodburn informed members that it was challenging to establish KTPs in health-related subject areas although not impossible.  Professor Steves informed members that, in relation to the news on the portal, ESRC expecting PGR students' participation in open access. Currently there was no policy on students and open access and this would be addressed in a refresh of open access policy and procedure.
<b>016.126</b>	<b>Resolved</b>	That the above update be noted.

<b>LIVE ISSUES</b>		
<b>CROS/PIRLS/PRES</b>		
<b>016.135</b>	<b>Considered</b>	A reminder of the CROS/PIRLS/PRES deadlines from the Director of the Graduate School.
<b>016.136</b>	<b>Discussion</b>	A member asked Professor Steves if the outcomes of these surveys would be reviewed by URC and RDC. Professor Steves replied that the outcomes and analysis of the outcomes would be considered by these Committees, as appropriate.
<b>Open Access Guidance</b>		
<b>016.137</b>	<b>Reported</b>	By Professor Steves that the University's existing open access guidance was in the process of being refreshed.
<b>Plagiarism Investigation</b>		
<b>016.137</b>	<b>Reported</b>	By the Chair that University would be investigating historical allegations of plagiarism in a thesis for a PhD awarded by the University.
<b>RESEARCH DEGREES COMMITTEE</b>		
<b>016.137</b>	<b>Reported</b>	Confirmed minutes of the meeting held on 8 February 2017 ( <b>RDC16/15/01</b> )
<b>RESEARCH ETHICS SUBCOMMITTEE</b>		
<b>016.141</b>	<b>Received</b>	Confirmed minutes of the meeting held on 23 June 2016 ( <b>EC16/01/1</b> ).
<b>SCHOOL RESEARCH COMMITTEES</b>		
<b>016.141</b>	<b>Received</b>	1. SHLS Research Committee minutes 8 February 2017 ( <b>HLSRC16/07/1</b> ) 2. GSBS Research Committee minutes 22 February 2017 ( <b>GSBSRC/16/06</b> ). 3. SEBE Research Committee minutes 1 February 2017 ( <b>HLSRC16/07/1</b> ).