

LEARNING AND TEACHING SUB-COMMITTEE

Minutes of the meeting held on 11th March 2020

- Present:** Prof N Andrew (Chair), Dr C Choromides, Ms S Docherty, Mrs T Findlay, Dr G Gibson, Dr K Halcro, Dr R Marciniak, Ms H Marshall, Dr C McGuiness, Mr I Muego, Dr A Nimmo, Dr J Patterson, Dr M Phillipson, Mrs K Roden, Mrs S White, Ms A Williams.
- Apologies:** Ms C Craig, Miss M Huminiecka, Ms J Main, Dr M MacLachlan, Ms S MacLean, Prof V Webster.
- By Invitation:** Dr M Ferguson, Dr N McLarnon, Mrs M McCann, Mrs I Noble.
- In Attendance:** Mrs L Clark, Department of Governance (Secretary).

Chair's Opening Remarks

The Chair welcomed members to the third meeting of Session 2019/20. She noted that the main purpose of the meeting was to consider Annual Monitoring Reports for Academic Session 2018/19 and welcomed the Associate Deans Learning, Teaching and Quality (Dr Ferguson, Dr McLarnon and Mrs McCann) who were in attendance to present these reports for their respective Schools.

Minutes

- 19.81 Considered:** The unconfirmed draft minute of the meeting of the Learning and Teaching Sub-Committee held on 23rd October 2019.
(Doc LTSC19/34/1)
- 19.82 Resolved:** That the minute be confirmed as a correct record of the meeting.
Action: Secretary

Matters Arising

- 19.83 Considered:** Any matters arising from the above minutes not otherwise covered on the agenda.

Annual Reports on Monitoring, Quality Assurance and Enhancement of Programmes for Session 2018/19

- 19.84 Considered:** Annual Reports on Monitoring, Quality Assurance and Enhancement of Programmes for Session 2018/19.
- i. Glasgow School for Business and Society **(Doc LTSC19/35/1)**
 - ii. School of Engineering and the Built Environment **(Doc LTSC19/36/1)**
 - iii. School of Health and Life Sciences **(Doc LTSC19/37/1)**
 - iv. GCU London **(Doc LTSC19/38/1)**
 - v. Academic Development and Student Learning **(Doc LTSC19/39/1)**
 - vi. Professional Doctorate & Master of Research **(Doc LTSC19/40/1)**

19.85 Noted: Reports were presented by School Associate Deans of Learning, Teaching and Quality (or equivalent) and submitted following the procedure set out in Section 6 of the AQPP.

19.86 Noted: That the following main areas for University consideration were identified:

- Streamlining of Annual Monitoring Process
- Greater clarity required in terms of requirements/guidelines; standardisation of moderation, and document availability; and monitoring of External Examiner attendance at Assessment Boards
- Standardisation of Programme Board agendas
- Timetabling improvements including late changes, unsuitable rooms and gaps
- Attendance monitoring system improvements to allow monitoring at programme, module and student level
- Improved teaching accommodation
- Staff resourcing, CPD and workload
- IT resources
- Lab access and software issues. Lack of appropriate teaching accommodation and equipment.
- Clarification of the role of personal tutors

19.87 Resolved:

- i. That the above reports be approved.
- ii. That a report detailing areas for wider University consideration be taken forward to to APPC.

Action: Professor Andrew

GCU Languages Annual Report 2018-19

19.88 Considered: An Annual report on the delivery of GCU languages modules by the City of Glasgow College (CoGC) for students at GCU during academic session 2018-19.
(Doc LTSC19/41/1)

External Examiner Overview Report 2018/19

19.89 Considered: The overview report of External Examiner activity during session.
(Doc LTSC19/42/1)

Recognition of Prior Learning (RPL) and Mitigating Circumstances (MITS) - Trimester A Report 19/20

19.90 Considered: A summary report of RPL and MITS applications received and outcomes for GSBS, SCEBE, SHLS during Trimester A - Session 19/20.
(Doc LTSC19/43/1)

Enhancement-led Internal Subject Review

***Glasgow School for Business and Society
Department of Media and Journalism***

19.91 Considered: The outcome report and action plan of the ELISR of the Department of Media and Journalism for consideration and approval.
(Doc LTSC19/44/1)

International Student Barometer 2019

19.92 Considered: A summary of GCU's performance in the ISB 2019 including trends and sector level comparisons.
(Doc LTSC19/45/1)

Closing the Feedback Loop Pilot

19.93 Considered: An update on the "Closing the Feedback Loop" process that was piloted as part of the Trimester A 2019-20 Module Evaluation.
(Doc LTSC19/46/1)

GCU Module Evaluation Surveys – Trimester A 2019-20

19.94 Considered: A high level summary of the quantitative outcomes of the Trimester A 2019-20 module evaluations for GCU as a whole, as well as breakdowns by GCU London, School and module level.
(Doc LTSC19/47/1)

PART B (FOR APPROVAL)

Secretary's Note: Prior to the meeting the Secretary had advised members that due to limited time any issues relating to Part B items should be raised in advance of the meeting. As no issues were raised outwith or during the meeting, all Part B items were approved.

Associate Lectures

19.95 Approved: Appointment of an Associate Lecturer to the MBA Applied Professional Practice.
(Doc LTSC19/48/1)

Quality Assurance Event: CENU Delivery of MSc Applied Instrumentation and Control

19.96 Approved: Outcomes of Quality Assurance Event: Application for the new delivery by the College of Engineering of the National University of Science and Technology in Oman (CENU) of the MSc Applied Instrumentation and Control (SCEBE).
(Doc LTSC19/49/1)

SCEBE Assessment Loading Review Update

19.97 Approved: Changes to SCEBE Modules following Assessment Loading Review.
(Doc LTSC19/50/1)

Programme Review

PgD Advancing District Nursing Practice with SPQ (Includes Non-Medical Prescribing (V300) Award)
PgD Specialist Community Public Health Nursing (Health Visiting)

19.98 Approved: The outcomes of the conjoint GCU programme review/NMC programme approval event held on 5th November 2019 for the above named programmes.
(Doc LTSC19/51/1)

Programme Review

MSc Nursing: Advancing Professional Practice

And approval of the following named pathways

MSc Nursing: Advancing Professional Practice (Advanced Nurse Practitioner)

MSc Nursing: Advancing Professional Practice (District Nursing)

PgD Nursing: Advancing Professional Practice (Advanced Nurse Practitioner)

19.99 Approved: The outcomes of the GCU programme review event held on 9th December 2019 for the above named programmes.
(Doc LTSC19/52/1)

Programme Review

Pre-Registration Nursing Programmes:

BSc/BSc (Hons) Nursing Studies (Adult/Child/Mental Health/Learning Disability)

MSc Nursing Studies (Adult)

19.100 Approved: The outcomes of the conjoint GCU programme review/NMC programme approval event held on 19th November 2019 for the above named programmes.
(Doc LTSC19/53/1)

Programme Review

BSc/BSc (Hons) Professional Studies in Nursing (including Graduate Certificate in Ophthalmic Nursing and Professional Studies in Nursing Graduate Certificate)

19.101 Approved: The outcomes of the Programme Review held on 22nd November 2019 at GCU.
(Doc LTSC19/54/1)

Programme Review

Pre-Registration Allied Health Programmes: -

BSc (Hons) Physiotherapy,

BSc (Hons) Occupational Therapy,

BSc (Hons) Diagnostic Imaging,

BSc (Hons) Radiotherapy and Oncology,

BSc (Hons) Podiatry

MSc Physiotherapy (Pre-Registration),

MSc Occupational Therapy (Pre-Registration),

Doctorate in Physiotherapy

19.102 Approved: The outcomes of the Programme Review Event held on 22nd and 23rd October 2019 considering the above named programmes within the School of Health and Life Sciences.
(Doc LTSC19/55/1)

Programme Review

BSc/DipHE/CertHE Railway Operations Management

19.103 Approved: The outcomes of the GCU programme review event held on 26th November 2019 for the above named programme.
(Doc LTSC19/56/1)

Programme Approval and Review

MBA Applied Professional Practice (Security Operations)

BSc (Hons) Applied Integrated Security Operations

19.104 Approved: The outcomes of the Programme Approval and Review Event held on 25th November 2019 considering the above named programmes.
(Doc LTSC19/58/1)

Programme Review

MSc Advanced Internetwork Engineering

19.105 Approved: The outcomes of the Programme Review Event held on 2nd December 2019 considering the MSc Advanced Internetwork Engineering.
(Doc LTSC19/57/1)

Programme Review

MSc International Project Management

MSc Quantity Surveying

19.106 Approved: The outcomes of the Programme Review (Moderate Change to Programmes) held on 13th November 2019 at GCU.
(Doc LTSC19/59/1)

Programme Review

MSc Cyber Security

19.107 Approved: The outcomes of the Programme Review Event held on 14th November 2019 considering the MSc Cyber Security.
(Doc LTSC19/60/1)

PART C (FOR INFORMATION)

Chair's Action

19.108 Received: Notification that the following have been approved by LTSC Chair's Action since the last meeting of the Committee:

- i. Programme Approval
GSBS 2 Year Masters Programmes
(Doc LTSC19/61/1)
- ii. Minimal Programme Change
Graduate Apprenticeship in BSc Software Development for Business
Graduate Apprenticeship in Information Technology Management for Business
(Doc LTSC19/62/1)
- iii. Programme Review
DPsych Health Psychology
DPsych Sports & Exercise Psychology
(Doc LTSC19/63/1)
- iv. SCEBE Module Changes
MEng/BEng (hons) Computer Aided Mechanical Engineering,
MEng/BEng (hons) Mechanical Systems Engineering
MEng/BEng (hons) Mechanical and Power Plant Systems
BEng (hons) Engineering: Design and Manufacture (GA)
(Doc LTSC19/64/1)

Date of Next Meeting

19.109 Received: Notification that the next scheduled LTSC meeting will be held on Wednesday 17th June 2020 in Room **CEE07**.