

GLASGOW CALEDONIAN UNIVERSITY

PREVENT STEERING GROUP

TERMS OF REFERENCE

The primary function of the Group is to ensure that the University fulfils its statutory duty under the Counter-Terrorism & Security Act 2015 and to assume operational responsibility in this area. It is responsible for:

1. Maintaining a shared awareness and understanding of the risks of radicalisation within the university community as part of the institution's overall approach to safeguarding;
2. Communicating and providing training to staff on the requirements and importance of the statutory duty;
3. Ensuring that the statutory duty is addressed effectively and in a way that is compatible with the University's other duties under the Equality Act 2010; and
4. Oversee the university's compliance with the Scottish Government/Home Office Prevent Assurance Process (PAS) including the production of GCU's Prevent Annual Assurance Return (PAAR).
5. Making decisions and providing advice on sensitive matters that may arise in relation to Counter-Terrorism and Security. Examples are:
 - deciding what action to take where concerns are raised that a member of the campus community may be being drawn into terrorism; or
 - deciding whether to allow a controversial speaker to visit the campus, and on what conditions

The group will be responsible, through its convener, to the governing body.

The Group will normally meet 2 times per year.

At least one member of the Group will represent the University on the Higher Education Prevent Working Group

COMPOSITION

The composition and membership is as below with co-options as necessary. The quorum is 50% of the membership excluding members by invitation.

Composition	Membership 2023
Chair	Jan Hulme, University Secretary & Vice-Principal Governance
Representative from Student Life	Jackie Main, Director of Student Life *
A suitably experienced academic member from each of the Schools	<ul style="list-style-type: none"> • Professor Helen Gallagher, Vice Dean, SHLS • Professor Bruce Wood, Department of Applied Computer Games, SCEBE • Professor John Harris, ADR, GSBS
GCU London Representative	Stefan Hollins, Student Life and Campus Professional Services Manager
Senior Manager Responsible for Campus Security	David Halliday, Head of Security Services*
Information Services Representative	Tahir Yousaf, Director of Information Technology
Registry Representative	Stephen Lopez, Academic Registrar
Students' Association	David Carse, Chief Executive
Students' Association	Chidozie Nwaigwe, Student President
People Services Representative	Kathleen Cleary, Director of People Services
Equality & Diversity Representative	Adrian Lui, Equality, Diversity & Inclusion Advisor
Information Compliance Representative	Hazel Lauder, Head of Information Compliance
Communications and Public Affairs Representative	Val Morgan, Head of Communications and Public Affairs

***Joint representatives on the Higher Education Prevent Working Group**

IN ATTENDANCE

Member of a recognised Trade Union – Douglas Chalmers

Representative from Department of Governance & Legal Services (Secretary to the PSG) – Debbie Donnet