

Undergraduate Student Mentor Role Profile	
Job Title:	Widening Participation (WP) and Outreach Student Mentor
Reporting to:	WP and Outreach
Rate of Pay:	£12 per hour
Contact:	mentors@gcu.ac.uk
Application:	<p>Please complete the student mentor application form, which is available to download from our website: https://www.gcu.ac.uk/currentstudents/getinvolved/mentoring</p> <p>The closing date for Student Mentor applications is Monday 29th April 2024.</p> <p>We will notify you on the outcome of your application and if you have been invited to interview by Friday 3rd May at the latest.</p> <p>Please note that interviews will take place in week commencing Monday 13th May.</p> <p>Training (if you are successful) is mandatory and will take place on campus during the afternoon on Wednesday 29th May.</p>
Main Purpose of the Role:	<p>To act as a role model, group leader and to assist with the delivery of Glasgow Caledonian University (GCU) WP and Outreach mentoring activities.</p> <p>The role of a student mentor can vary depending on which Widening Participation and Outreach Team you are working with. We have four teams supported by student mentoring: Caledonian Club; GCU Connect; Routes for All; College Connect. Each team has a variety of projects active throughout the academic year.</p> <p>Nursery and Primary School Projects: A Student Mentor working with the Caledonian Club's primary pupils may work with up to 6 pupils in group and will facilitate the completion of set tasks, ensuring all pupils engage and understand. The work could take place within a school classroom or on campus.</p> <p>Secondary School and College Projects:</p>

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	With secondary pupils or college students a Student Mentor may work on a 1-to-1 basis or in groups ranging from 5 – 10. A Student Mentor working with these age groups may spend more time sharing specific knowledge about their degree programme, support the delivery of themed activities linked to their degree programme, and/or act as a guide on campus during an event.
Overview of the Mentoring Role:	<p>Mentoring at GCU has a long-term vision to facilitate true social change in the communities the university serves. We work with children, young people, college Higher National (HN) students and families to raise life-long learning aspirations and equip them with key life skills. We achieve this by offering targeted programmes delivered by GCU staff and students either on campus or in their local area.</p> <p>As a student mentor you may be recruited to undertake work on your own initiative or as part of a group within a project. Specific training will be provided on a case-by-case basis in addition to general student mentor training.</p>
Glasgow Caledonian University Mentors:	Working as a Student Mentor will allow you to play an active role in the university, develop skills to improve your future employment prospects and meet and work with other GCU students from a variety of disciplines. The role also offers you the opportunity to earn money in a part-time job with the flexibility to fit around your studies. You will also be eligible to enrol on GCU's Student Leaders Programme and take part in the Common Good Award.

Person Specification	
Education:	<ul style="list-style-type: none"> • Student mentors must be a current GCU student.
Experience:	<ul style="list-style-type: none"> • We aim to recruit students from a wide variety of entry routes into Higher Education and are particularly (though not exclusively) keen to recruit mentors from Care Leaver backgrounds, FOCUS West schools, Caledonian Club & GCU Connect schools, Advanced Higher Hub schools, Scottish Wider Access Programme (SWAP) students and articulating college students, so they can return to their former schools or colleges as role models. • Appreciation of widening access initiatives. • We are keen to recruit student mentors from subjects across the whole university, including the School of Engineering and Built Environment (SCEBE) as we are currently under-represented by this school. • Experience of working with others (paid or voluntary) is desirable, although if successful, full training will be provided

Skills, Abilities & Competencies:	<ul style="list-style-type: none"> • Be reliable, responsible and able to work on own initiative. • Good organisational and time management skills. • Ability to work as a member of a team. • Ability to communicate with people of all ages in a sociable and enthusiastic way. • Confidence in demonstrating academic skills, including academic writing and referencing, is desirable. • Knowledge of the GCU campus is essential, along with willingness to conduct a tour. • Possess a genuine interest in making a positive contribution to the lives of people and can act as a role model for them.
Additional Requirements:	<ul style="list-style-type: none"> • Students should have access to the internet, an e-mail address and a mobile phone, to sign up to activities and keep in touch with the WP and Outreach department. • Students should be prepared to travel to local schools and colleges (transport provided).
Appointment:	<p>If successful at interview stage, any appointment is subject to receipt of a satisfactory reference and a PVG member check. In addition, all students must participate in a training and briefing session for the various elements of the programme, and associated focus groups to enable the mentoring projects at Glasgow Caledonian University to grow and develop.</p>

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WP and Outreach – Mentoring Activities	
<p>As a Student Mentor, you will be given appropriate training and take part in some, or all the following activities facilitated by mentoring staff and subject experts.</p>	
Caledonian Club:	<p>The Caledonian Club is GCU’s early years and primary school widening participation initiative. Its projects aim to raise the educational attainment and aspirations of its members. The projects build key life skills and confidence for pupils in Glasgow communities.</p> <p>Club activities take place in-school and on-campus at GCU. Our projects support the pupils’ ability to make informed choices for their future. Facilitated by club staff, the mentor’s role is centred on assisting groups of pupils to complete a wide range of engaging activities in an enthusiastic manner, providing support and guidance throughout.</p> <p>Mentors who work with Caledonian Club projects will engage with pupils from 4 – 12 years. Each age group has activities tailored to them that require distinct approaches in areas such as communication and</p>

	<p>leadership. For early years in particular, project mentors are important for helping pupils feel safe and settled within the session.</p> <p><u>Primary Projects:</u> Nursery Project (4-5 years old) Molly and Cally Adventure Series (5-7 years old) Literacy Project (5-7 years old) STEM Project (8-10 years old) Meta skills Project (10-12 years old)</p> <p>For further information email caledonianclub@gcu.ac.uk or visit: https://www.gcu.ac.uk/aboutgcu/outreach/caledonianclub</p>
<p>GCU Connect:</p>	<p>GCU Connect is the newest programme of activity within WP and Outreach and draws upon the experience of previous outreach initiatives. Working with S5 and S6 pupils, sessions focus on providing information, advice and guidance on degree programmes, UCAS and post-school opportunities with GCU.</p> <p>Student Mentors support the delivery of large project engagements where they will work with groups of 6 – 12 pupils. Key skills required to support pupil engagement are communication, leadership and confidence. The programme content draws upon the mentor’s own student experience and degree knowledge. These programmes take place in-school and are fast paced and fun.</p>
<p>College Connect:</p>	<p>College Connect eases the transition for college students entering GCU into second or third year of a degree. Activity is delivered in west of Scotland colleges or on GCU’s campus and is facilitated by staff and student mentors. We aim to provide timely, relevant, and focused interventions and support to ensure that college students applying to GCU have the resources and potential to gain the maximum benefit from their university studies. College Connect offers pop-up stalls in college and a tailored transition programme. College students will work closely with mentors to find out what to expect from their studies at GCU.</p> <p>Early engagement also allows college students to understand what is possible with their HN qualification and helps to ensure that GCU is the first-choice university of UCAS applications.</p> <p>For further information email collegeconnect@gcu.ac.uk or visit: https://www.gcu.ac.uk/study/undergraduate/collegestudents/collegeconnect</p>

Routes For All:

Routes for All has been developed to inform and guide school pupils in S5 and S6 as they prepare for study at college. A series of workshops during term time focus on:

Study skills

Researching courses/careers

Making and updating an action plan

Communication/ presentation skills

Applications and personal statements

Exam preparation

These visits will be facilitated by Routes for All staff with support from student mentors. Mentors provide pupils first-hand information, advice and guidance in a small-group, classroom setting.

For further information visit:

<https://www.gcu.ac.uk/aboutgcu/outreach/routesforall>