

GLASGOW CALEDONIAN UNIVERSITY - REGISTRY

CONFIRMATION OF AWARDS AUTHORISATION FORM

Please complete this form **FULLY** to allow GCU to provide personal information relating to your time at the University.

Please Note:

This form must **only** be used by Graduates of GCU students who have formally graduated either in person or in absentia at a Graduation & Awards ceremony and received a certificate.

YOUR DETAILS IN BLOCK CAPITALS

Name

Current Address.....

.....

..... Post Code

Date of Birth Phone No.....

Title of Award and Year of Graduation

Store Payment Number.....

ORGANISATION DETAILS (to whom the information has to be provided)

Name

Contact Email Address

DECLARATION:

I declare the above information is accurate. I authorise Glasgow Caledonian University to disclose the personal information to the organisation named above.

Signature Date

Please email this form to: confirmationofstudy@gcu.ac.uk or post to GCU, Registry, 70 Cowcaddens Road, Glasgow, G4 OBA

In order to release this information there is a fee of £35 which must be paid via <https://store.gcu.ac.uk/>

PLEASE ALLOW FIFTEEN WORKING DAYS FOR YOUR APPLICATION TO BE PROCESSED ON RECEIPT OF BOTH THIS FORM AND PAYMENT OF THE FEE.