

## LEARNING AND TEACHING SUB-COMMITTEE

### Minutes of the meeting held on 17<sup>th</sup> June 2020

- Present:** Prof N Andrew (Chair), Dr C Choromides, Mrs T Findlay, Dr G Gibson, Ms J Main, Dr M MacLachlan, Dr R Marciniak, Ms H Marshall, Dr C McGuiness, Mr I Muego, Mrs K Roden, Mrs S White, Ms A Williams.
- Apologies:** Dr K Halcro, Miss M Huminiecka, Dr A Nimmo, Dr J Patterson, Dr M Phillipson, Prof V Webster.
- By Invitation:** Ms C Craig, Mr David Steed, Ms S MacLean.
- In Attendance:** Mrs L Clark, Department of Governance (Secretary), Prof A Robertson.

### Chair's Opening Remarks

The Chair welcomed members to the fourth meeting of Session 2019/20 and the first to be held virtually via Zoom.

The Chair welcomed Ms Tabitha Nyariki to her first meeting as Vice President SHLS. She also welcomed Professor Alistair Robertson, Director of Academic Development and Student Learning and Mr David Steed, Academic Quality who was attending in place of Mrs Noble.

### Minutes

**19.110 Considered:** The unconfirmed draft minute of the meeting of the Learning and Teaching Sub-Committee held on 11<sup>th</sup> March 2020.  
**(Doc LTSC19/65/1)**

**19.111 Resolved:** That the minute be confirmed as a correct record of the meeting.  
**Action: Secretary**

### Matters Arising

**19.112 Considered:** Any matters arising from the above minutes not otherwise covered on the agenda.

Annual Reports on Monitoring, Quality Assurance and Enhancement of Programmes for Session 2018/19  
(Arising 19.87)

**19.113 Noted:** That a report detailing areas for wider University consideration be taken forward to the first meeting of APPC in the new academic session.  
**Action: Professor Andrew**

## **Annual Reports on Monitoring, Quality Assurance and Enhancement of Programmes for Session 2018/19**

**19.114 Considered:** Annual Reports on Monitoring, Quality Assurance and Enhancement of Programmes for Session 2018/19.

- i. INTO **(Doc LTSC19/66/1)**

**19.115 Resolved:** That the report be approved.

**19.116 Noted:** That the following main areas for University consideration were identified:

- The viability of programmes with consistently low student numbers (i.e. Diploma & Graduate Diploma Computing, Engineering and Built Environment, Foundation BNE and Foundation Computing).
- In-sessional English support for students who transition to the schools, especially for those who require additional and quite unique communication strategies while on placement.

**19.117 Resolved:**

- i. That the report be approved.
- ii. That any areas for wider University consideration be taken forward to the next meeting of the APPC.

**Action: Professor Andrew**

### **Enhancement-led Internal Subject Review**

***School of Health and Life Sciences***

***Department of Biological and Biomedical Sciences***

**19.118 Considered:** The outcome report and action plan of the ELISR of the Department of Biological and Biomedical Sciences for consideration and approval.

**(Doc LTSC19/67/1)**

**19.119 Noted:** The following was noted in discussion:

- That a number of placement issues have been identified related to Covid-19. This will present a particular challenge in managing placements however there is a lot of planning already underway including contingency plans to mitigate risk.
- In response to one of the comments regarding an “overstretched wellbeing service” having a 1 trimester waiting time, it was clarified that waiting times have been considerably reduced as a result of the addition of 3 additional member of staff and 1 disability adviser.
- The evaluation was very complimentary about the service and staff.
- Clarification was sought regarding fees referred to on Page 10 – Costs of Project. It was confirmed that this section was deliberately vague at the time of writing but that the fees would be variable.

**19.120 Resolved:** That the report and action plan be approved.

### **Enhancement-led Internal Subject Review**

#### ***School of Health & Life Sciences: Department of Social Work***

##### **19.121 Considered:**

- i. The outcome report and action plan of the ELISR of the Department of Social Work.
- ii. The Review of the BA (Hons) Social Work and the MSc Social Work.

**(Doc LTSC19/75/1)**

**19.122 Resolved:** That the above be approved.

### **Enhancement-led Internal Subject Review**

#### ***School of Health & Life Sciences: Department of Podiatry and Radiography***

**19.123 Considered:** The outcome report and action plan of the ELISR of the Department of Podiatry and Radiography for consideration and approval.

**(Doc LTSC19/72/1)**

**19.124 Resolved:** That the report and action plan be approved.

### **RPL and MITS - Trimester B Report 19/20**

**19.125 Considered:** Recognition of Prior Learning (RPL) and Mitigating Circumstances (MITS) - Trimester B Report 19/20.

**(Doc LTSC19/76/1)**

**19.126 Noted:** The following points were noted:

- In response to the Covid-19 pandemic MITs applications moved online to accommodate the university moving to online provision. Given the extraordinary circumstances it was agreed that students did not need to submit a MITs application for any Trimester B module, irrespective of the reason (Covid-19 or other). The data presented may therefore not be a true reflection on the MITs this trimester. The data has been compiled in an effort to reflect the circumstances mentioned above, alongside the usual comparison with the previous year's trimester.
- That the change of approach regarding the MITs process was broadly welcomed.
- That the review of the MITs policy has been put on hold but is still under review.

**19.127 Resolved:** That the report was noted.

*Secretary's Note: Dr Ruth Marciniak left the meeting at 14:34 Hrs.*

### **GCU Going Digital**

**19.128 Considered:** The GCU Going Digital paper, as submitted to University Senate on 8<sup>th</sup> June for endorsement, is presented to LTSC for information.

**(Doc LTSC19/77/1)**

**19.129 Resolved:** The paper was welcomed and noted. Members were invited to forward any feedback to Alistair Directly.

## **PART B (FOR APPROVAL)**

### **Programme Review**

#### ***MSc Diabetes Care and Management***

##### ***(Moderate Change: Addition of Part-Time Route)***

**19.130 Approved:** The outcomes of the GCU programme review event held by correspondence in April/May 2020 for the above named programme. LTSC is asked to approve that the part-time MSc Diabetes Care and Management programme is placed in indefinite approval with effect from September 2020 subject to the University's normal arrangements for monitoring and review.

**(Doc LTSC19/70/1)**

**19.131 Noted:** It was noted that this was the first event of this type to be carried out during lockdown. As such valuable lessons were learned in running and bringing forward the portfolio review. LTSC were advised that in Session 20/21 all approval and review events are anticipated to be conducted virtually dependent on Government advice and the progress of the staged exit from lockdown. It was also noted that the ELIR will now be held on 16<sup>th</sup> December virtually.

### **Programme Review**

#### ***PgD Chief Social Work Officer***

**19.132 Approved:** To note the outcomes of the Programme Review Event held on 22<sup>nd</sup> January 2020 for the PgD Chief Social Work Officer programme. LTSC is asked to approve the above named programme to be placed in indefinite approval with effect from September 2020 subject to the University's normal arrangements for monitoring and review.

**(Doc LTSC19/74/1)**

### **Programme Review**

#### ***BEng/MEng Electrical and Electronic Engineering***

##### ***Minimal Change***

**19.133 Approved:** Minimal changes to the BEng/MEng Electrical and Electronic Engineering (EEE).

**(Doc LTSC19/68/1)**

### **Programme Review**

#### ***UG Cyber Security and Networking Suite and related GA programmes***

##### ***Minimal Change***

**19.134 Approved:** Minimal changes to all UG Cyber Security and Networking Suite and related GA programmes.

**(Doc LTSC19/73/1)**

### **Assessment Loading Review – Module Changes**

**19.135 Approved:** Changes to SCEBE Modules following Assessment Loading Review – Addendum to previous paper.

**(Doc LTSC19/71/1)**

### Programme Review

#### ***BA (Hons) International Tourism and Events Management***

##### ***Minimal Change***

**19.136 Approved:** LTSC are asked to approve the request by the BA (Hons) International Tourism and Events Management (ITEM) programme team to remove sports option modules at SCQF levels 7 and 8 and replace them with currently approved risk modules.  
**(Doc LTSC19/78/1)**

### Programme Review

#### ***BA International Business programmes - Economics of International Trade and Regulation module roll in***

##### ***Minimal Change***

**19.137 Approved:** LTSC are asked to approve the request by the Economics of International Trade and Regulation Module Leader to advance the timing of delivery of this module across the GSBS BA International Business programmes.  
**(Doc LTSC19/79/1)**

### Programme Review

#### ***Business Research Methods module across all UG GSBS modules***

##### ***Minimal Change***

**19.138 Approved:** LTSC are asked to approve the request by the Business Research Methods: Theory & Practice Module Leader to advance the timing of delivery of this module across the GSBS UG portfolio of programmes.  
**(Doc LTSC19/80/1)**

### U2B Programme Extension

#### ***MA/MSc Applied Professional and Innovative Practices***

**19.139 Approved:** An extension of the approval period for the MA/MSc Applied Professional and Innovative Practices programme until the end of Academic Session 2020/2021.  
**(Doc LTSC19/69/1)**

### PART C (FOR INFORMATION)

#### Chair's Action

**19.140 Received:** Notification that the following have been approved by LTSC Chair's Action since the last meeting of the Committee:

- i. Programme Approval  
*GSBS 2 Year Masters Programme*  
*MSc International Economic and Social Justice with Professional Practice*  
**(Doc LTSC19/81/1)**
- ii. Programme Review Event (Moderate)  
*GSBS Doctorate of Business Administration (DBA)*  
**(Doc LTSC19/82/1)**
- iii. Programme Review  
*MSc Diagnostic Imaging*  
**(Doc LTSC19/83/1)**
- iv. Programme Review  
*BA Social Science – Minimal Change*  
**(Doc LTSC19/84/1)**

- v. Programme Review  
*LLB – Minimal Change*  
**(Doc LTSC19/85/1)**
  
- vi. Programme Review  
*Department of Biological and Biomedical Sciences (UG, PG and RPG)*  
**(Doc LTSC19/86/1)**
  
- vii. Programme Review  
*Doctorate of Physiotherapy – Minimal Programme Change*  
**(Doc LTSC19/87/1)**

#### **Confirmation of NMC Approval**

**19.141 Received:** Confirmation of NMC approval of pre-reg nursing programmes. The University approval papers were submitted to the last meeting of LTSC, but NMC approval had not yet been confirmed at that point.  
**(Doc LTSC19/87/1)**

#### **LTSC Outstanding Items**

**19.142 Received:** Notification of outstanding items requiring LTSC approval.  
**(Doc LTSC19/88/1)**

#### **Date of Next Meeting**

**19.143 Received:** Notification that the next scheduled LTSC meeting will be held on Wednesday 12<sup>th</sup> August 2020.

#### **Any other Committee Business**

**19.144 Noted:** The Secretary noted that this was anticipated to be Professor Andrew's final meeting as Chair of LTSC. She thanked Professor Andrew for her guidance and leadership in this role over the last two academic sessions.